

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY
GOVERNMENT CENTER ON AUGUST 1, 2013 AT 7:00P.M.

PRESENT: SUPERVISOR JOHN M. SEWARD, CHAIRPERSON
SUPERVISOR ERNEST L. BLOUNT, VICE-CHAIR
SUPERVISOR JUDY S. LYTTLE
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI E. HALE, DIRECTOR OF FINANCE
MS. RHONDA RUSSELL, DIRECTOR OF PLANNING
MRS. DEBBIE NEE, COMMISSIONER OF THE REVENUE
MS. GAIL CLAYTON, CLERK OF CIRCUIT COURT
SERGEANT MICHAEL BAILY, SHERIFF'S DEPARTMENT
MR. STACEY WILLIAMS, BUILDING OFFICIAL

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Seward who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of July 11, 2013 Minutes, Board of Supervisors
2. Approval of August 2013 Accounts Payable:

(Represents FY 12-13)

	Accounts Payable	Additional	Total
General Fund	\$48,128.37		\$48,128.37
Debt Service	\$0.00		\$0.00
Capital	\$107,246.61		\$107,246.61
Water & Sewer	\$14,632.75		\$14,632.75
CSA	\$13,018.40		\$13,018.40
Indoor Plumbing	\$0.00		\$0.00
Econ. Dev. Expense	\$870.00		\$870.00
Totals	\$183,896.13		\$183,896.13

(Represents FY 13-14)

	Accounts Payable	Additional	Total
General Fund	\$112,961.29		\$112,961.29
Debt Service	\$688,483.48		\$688,483.48
Capital	\$0.00		\$0.00
Water & Sewer	\$189.59		\$189.59
CSA	\$0.00		\$0.00
Indoor Plumbing	\$0.00		\$0.00
Econ. Dev. Expense	\$0.00		\$0.00
Totals	\$801,634.36		\$801,634.36

3. Appropriation Requests:

School System - August 2013	Instruction	\$250,000.00
	Admin./Health	\$130,000.00
	Pupil Transp.	\$130,000.00
	Operation/Maint.	\$320,000.00
	Food Serv.	\$45,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$130,000.00
	Total	\$1,005,000.00
Dept. of Social Serv. - August 2013		\$150,000.00

Supervisor Blount made a motion that the Board approve the Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors Seward, Blount, Wooden, Lyttle and Holmes voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

A. Quarterly Report

Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator addressed the Board to provide a quarterly Transportation Report. He informed that VDOT had addressed 68 work orders during the quarter. Most of the completed maintenance work was relative to drainage issues although milling and paving on Rt. 10 and the repair of a sink hole on Highgate Rd had also been addressed. Mr. Carroll further reported that VDOT would perform four mowing cycles for primary roads and three mowing cycles for secondary roads in the

County. Vegetation which is encroaching on signage and roadways will be cut back soon.

Mr. Carroll also addressed specific questions from the Board and Staff regarding conditions on Rt. 10, New Design Road and Deer Ridge Road.

B. Functional Classification Update

Ms. Frances Bailey, Project Coordinator informed that VDOT had notified the County regarding changes in the functional classification of several county roads. The changes being proposed will have no financial, operational or safety impact. Proposed changes are as follows:

<u>Road Name</u>	<u>Current Classification</u>	<u>Proposed Classification</u>	<u>Reason for Change</u>
<i>Spring Grove Road</i> from Mancha to Rt 10	Major Collector	Minor Collector	Low Volume
<i>Cabin Point Road</i> from Spring Grove Rd to Rt 10	Major Collector	Minor Collector	Low Volume
<i>Salisbury Road</i> from Rt 10 to Rt 40	Major Collector	Minor Collector	Low Volume
<i>Lebanon Road</i> from Hollybush Rd to Rt 31	Major Collector	Minor Collector	Low Volume
<i>Rolfe Highway</i> from Jamestown Ferry to Rt 10	Major Collector	Minor Arterial	Continuity, Match Road on Other Side of the Ferry
<i>Beechland Road</i> from Rt 10 to Rt 10	Major Collector	Local	Low Volume
<i>Alliance Road</i> from Rt 10 to Rt 10	Major Collector	Minor Collector	Low Volume
<i>Rolfe Highway</i> from Rt 10 to Rt 628	Major Collector	Minor Arterial	High Volume, Connect Arterials
<i>White Marsh Road</i> from Rt 10 to Beechland Rd	Local	Minor Collector	Continuity of Functional Classification Network
<i>White Marsh Road</i> from Berrymans Corner to Rt 31	Major Collector	Minor Collector	Low Volume

Following brief discussion, Board members agreed to submit any concerns or questions to Mr. Franklin to be forwarded to the Crater Planning District as directed by VDOT.

2. Treasurer

A. Investment Letter

Chairman Seward read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of July 11, 2013 the County had \$14,835,713.33 in the LGIP Fund. Since that report, accrued interest

for June 2013 in the amount of \$1,303.53 had increased that balance to \$14,837,016.86. Since the July 2013 report, \$2,000,000.00 was transferred from the LGIP to the general fund leaving a balance of \$12,837,016.86. As of August 1, 2013 the county had \$13,343,175.52 in total investments, including one CD valued at \$506,158.66 which matures January 18, 2014.

3. County Administration

A. Resolution 2013-17: Opt-Out of VRS VLDP Program

Ms. Terri Hale, Director of Finance, advised the Board that the 2012 General Assembly created the Virginia Local Disability Program (VLDP) for political subdivision and school division employees who will be covered under the VRS Hybrid Retirement Plan, which will become effective January 1, 2014. This Hybrid Retirement Plan will apply to most new employees hired on or after January 1, 2014. The program provides short- and long-term disability and long-term care benefits. It is a mandated program whose cost is bourn completely by the local government.

Ms. Hale informed that localities can opt out of the VRS program as long as comparable coverage is provided. VACo Insurance Programs has contracted with The Standard to provide this coverage for local governments and school divisions in the Commonwealth. The premiums are not only slightly less expensive, but also provide (in some cases) coverage that exceeds the requirements of §51.1-169.

Ms. Hale recommended that the Board approve Resolution 2013-17 electing to irrevocably opt out of the VRS Hybrid Retirement Plan and provide comparable coverage through VACo Risk Management Programs.

Supervisor Lyttle made a motion that the Board approve Resolution 2013-17 irrevocably opting Surry County out of the VRS Hybrid Retirement Plan. Supervisor Holmes seconded the motion; the motion was passed with unanimous approval.

B. Request for Public Hearing: Zoning Ordinance Text Amendment

Ms. Rhonda Russell, Director of Planning and Community Development addressed the Board to request that a public hearing be scheduled to hear public comments regarding Zoning Ordinance Text Amendment 2013-01, a proposal to amend and reenact the Surry County Zoning Ordinance:

- Article 1, General Provisions
- Article 2, Definitions and Uses

- Article 3, Sections 204, 304, 403, 503, and 603 regarding Lot Requirements
- Article 3, Sections 205, 305, 504, and 604 regarding Bulk and Yard Requirements
- Article 4, Supplementary Regulations
- Appendix B, Surry County Area and Bulk Schedule

Supervisor Blount made a motion that the Board authorize a public hearing to consider proposed Zoning Ordinance Text Amendment 2013-01 at their September 5, 2013 meeting. The motion was seconded by Supervisor Wooden; Supervisors Seward, Lyttle, Holmes, Blount and Wooden voted affirmatively.

C. Appointment: Youth Services Citizen Board

Mr. Franklin informed the Board of the need to appoint a representative from the middle school to the Surry County Youth Services Citizen Board to replace Mr. Jasper Edwards due to lack of attendance. Mrs. Charlome Pierce, Principal of L.P. Jackson Middle School has recommended Miss Taylor Starcher, a rising 8th grader to complete the term of Mr. Edwards which will expire December 1, 2013.

Supervisor Lyttle made a motion that the Board remove Mr. Jasper Edwards from the Youth Services Citizen Board and appoint, in his place, Miss Taylor Starcher as middle school representative. The motion was seconded by Supervisor Holmes and unanimously approved.

UNFINISHED BUSINESS

Supervisor Lyttle thanked staff for recent updates on progress of the Mantura Road Waste Collection which is expected to open soon.

PUBLIC HEARING

A. CUP 2013-04

Ms. Rhonda Russell reported that although the Planning Commission had considered CUP 2013-04 at their June 24, 2013 meeting and recommended its approval subject to six conditions, the Board of Zoning Appeals (BZA) was not able to take action on the matter at their July 17, 2013 meeting. Therefore, the BZA will reconsider CUP 2013-04 at their August 21, 2013 meeting. Ms. Russell asked that the Board reschedule the public hearing on CUP 2013-04 to Thursday, September 5, 2013 and authorize advertisement of the public hearing on that date.

Supervisor Lyttle made a motion that the Board defer the public hearing on CUP 2013-04 to their September 5, 2013 meeting. The motion was seconded by Supervisor Wooden; all present voted in support of the motion.

NEW BUSINESS

Supervisor Lyttle asked if staff could arrange for Board members to meet with those individuals who have been appointed to serve on various County and regional boards and commissions to obtain feedback from these individuals regarding their service. Mr. Franklin advised that staff would compile a listing and determine the best plan for obtaining the desired feedback.

Supervisor Blount reported on a recent Virginia Gateway Region Board meeting he had attended.

Mr. Franklin reported on the completion of new signage at the entrance of the Surry West Industrial Park as well as scheduled clear-cutting and grading of property within the industrial park so that potential business owners could more easily visualize their presence within the park. He stated that the County had contracted with Isle of Wight Forest Products for this service.

Supervisor Lyttle reminded fellow Board members of the upcoming VACo Region I meeting and asked that they notify staff of their ability to attend.

CITIZENS COMMENTS

Mrs. Helen Eggleston (Dendron District) addressed the Board with regard to the County's decision to disable an electrical outlet at the Claremont Library.

Mr. Mike Eggleston (Dendron District) addressed the Board regarding conditions in the Surry West Industrial Park and suggested that it might be a good site to locate the tower in support of the County's broadband initiative.

CLOSED SESSION

There being no further comments from the public, Supervisor Blount made a motion that the Board move to Closed Session to discuss two matters involving the acquisition of real property for public purposes where discussion in an open meeting would adversely affect the County's bargaining position, as permitted by the Code of Virginia § 2.2-3711(A)(3). Supervisor Lyttle seconded the motion. Supervisors Seward, Wooden, Holmes, Blount and Lyttle voted in favor of the motion.

Supervisor Blount moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Holmes seconded the motion; all members present voted affirmatively.

ADJOURNMENT

Supervisor Blount made a motion to adjourn. Supervisor Lyttle seconded the motion which passed with unanimous approval.